

MINUTES
CITY OF THORP REGULAR CITY COUNCIL MEETING
MONDAY, MAY 9, 2011 AT 7:00PM

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 7:00pm. In attendance were Mayor Jiskra; Alderpersons Blume, Skibbie, Abramczak, Stroinski, and Teclaw; DPW McCredden; Police Chief Verges, and City Administrator Reeg.

PUBLIC HEARING

2. Public hearing in proposed special assessments for water & sewer replacements on W. Main and N. Lincoln Streets

a. Open Public Hearing

Mayor Jiskra declared the public hearing open at 7:01pm.

b. Public Commentary

Chris Oleberg, Penny Nusbaum, and JoAnn Piwoni were present to ask a few questions on the project and the assessments.

c. Close Public Hearing

M/M/S (Teclaw, Stroinski) to close the public hearing at 7:11pm. Carried unanimously.

ROUTINE BUSINESS

3. Comments and suggestions from pre-registered citizens

None.

4. Consent Agenda—The City Council, with a single vote and without debate, may act upon the following items. Any council member wishing to debate an individual item may request that it be considered separately

a. Approval of minutes from April 11, 2011 Regular City Council meeting

b. Approval of minutes from April 19, 2011 Special City Council meeting

c. Approval of Temporary Class “B” License and Noise Permit—Thorp Dairy Days

M/M/S (Stroinski, Skibbie) to approve. Carried unanimously.

5. Discussion and possible action relating to monthly reports:

a. (Police Department) Monthly activity summary

Verges reported another busy month. She noted that members of the department were busy with in-service training as well. Officer Kuechenmeister was out on sick leave for a few weeks. The narrow-band transition for radios was completed. Alderperson Blume inquired if the officers had received training for the stinger. Verges noted they had not fully completed it. Alderperson Stroinski inquired why Thorp was assisting the Abby/Colby PD. Verges noted it was within the Thorp city limits. Mayor Jiskra inquired how long it took to train a new PT officer. Verges noted that it varied depending upon their experience and training.

M/M/S (Blume, Teclaw) to approve the report. Carried unanimously.

b. (Public Works/Utilities) Monthly activity summary

McCredden noted that the state would be in soon to do Hwy 73 crack-filling. He also noted that he may be requesting an extension for Main St. completion to allow the gravel to settle longer before blacktopping. Alderperson Teclaw commented on picking up dead animals. Alderperson Abramczak inquired about the value of hiring out backhoe work for (water) valve replacements. McCredden noted it made the entire process more efficient and ultimately saved money.

M/M/S (Stroinski, Abramczak) to approve the report. Carried unanimously.

c. (Administration) Administrator’s Report, Financial Report, Vouchers, Payroll Register & Journal Entries

M/M/S (Blume, Skibbie) to approve all as presented. Carried unanimously.

d. Alderperson Ward Reports

Alderperson Blume gave a list of items to McCredden.

Alderperson Teclaw noted he still would like outdoor wood-burning furnaces regulated. Reeg noted it was being worked on at the Planning Commission.

Alderperson Stroinski noted there was a need to enforce junk ordinances city-wide.

No action taken.

OLD BUSINESS

6. Ordinance 2011-05-1 “An Ordinance Amending Title 10-8 of the City of Thorp Code of Ordinances Regarding the Possession, Use or Sale of Synthetic Cannabinoids”
M/M/S (Stroinski, Blume) to amend section 10-8-2(a)(2) so the maximum penalty reads \$750 in both words and numerals and to enact the ordinance as amended. Carried unanimously.
7. Resolution 2011-05-2 “Final Resolution in Accordance with Wisconsin Statute Section 66.0703 Authorizing the Levying of a Special Assessment Against Benefited Properties in the West Main and North Lincoln Streets Assessment District”
M/M/S (Stroinski, Abramczak) to adopt the resolution. Carried unanimously.
8. Review and approval of job description for Deputy Clerk-Treasurer
M/M/S (Teclaw, Stroinski) to approve. Carried unanimously.
9. Approval of 2011 Alternate fund Budgets for: Cemetery (110), CDBG Housing (115), Water & Sewer Utilities (200), and Debt Service (300)
M/M/S (Teclaw, Skibbie) to approve. Carried unanimously.
10. Discussion and possible action relating to compost drop-off site
Alderson Teclaw had asked that this be placed on the agenda. He noted that the compost bin was falling apart and needed repair, or should preferably be moved due to odors during hot weather.
Reeg and McCredden had discussed options and had felt that it was best to do some temporary fixes this year and do more extensive fixes in a subsequent budget year due to the fiscal impact.
M/M/S (Stroinski, Blume) to do major repairs in 2012 and a temporary repairs and a better job of cleaning the bin in 2011. Carried unanimously.

NEW BUSINESS

11. Discussion and possible action relating to Lion’s Club placement and donation of park shelter
M/M/S (Blume, Skibbie) to accept the donated shelter at its current proposed location, now that it met setback requirements, with a thank you to the Lion’s Club. Carried unanimously.
12. Consideration of request for donation to Thorp Area Chamber of Commerce fireworks display
M/M/S (Stroinski, Teclaw) to donate \$800 to the fireworks. Carried unanimously.
13. Discussion and possible action relating to the City of Thorp’s revised ISO fire insurance rating
Reeg reported, for information purposes, that the revised fire rating jumped from a 7 to a 5. This should yield some type of reduction in insurance rates. These ratings are reviewed every 10 years. No action taken.
14. Discussion and possible action relating to off-site back-up services for crucial operational data
As had been briefly discussed previously, Reeg again noted that although data back-up was being done regularly, that should a catastrophic event wipe out the Municipal Building Complex, that both original data and back-ups would likely be lost. Hardware can be replaced easily, but the data itself is irreplaceable and crucial. He had gotten a quote for off-site data back-up and storage of \$720/year. This amount had not been budgeted for in 2011, but at less than \$2/day it was a small price to pay if it was ever needed.
M/M/S (Stroinski, Blume) to approve up to \$720 annually as long as a 2nd quote was acquired. Carried unanimously.
15. Consider proposal for repair of E. Liberty Drive street lights and allocate funds from TID#5
M/M/S (Teclaw, Blume) to approve the quote from Edwards Electric for \$3820. Carried unanimously.
16. Consider request to allocate funds from sale of scrap metal to offset the cost of DPW trailer purchase
M/M/S (Blume, Stroinski) to approve. Carried unanimously.
17. Discussion and possible action relating to establishing standards for citizen participation on boards, committees and commissions
After debate, it was agreed by general consensus that each Board, Committee, and Commission must be more self-directed, set regular meeting dates, and be led by its chairperson in collaboration with Reeg. With this expectation in

place, appointments can be more objectively reviewed by elected officials, and position pre-considered by candidates.
No action taken.

CLOSED SESSION

18. Consider moving into closed session per Wis. Stats. 19.85(1)(b), (c) and (e) to discuss the following:

- a. Applicant for Operator's License – Shannon R. Lee
- b. 2011 Employment Agreements with City Administrator, Deputy Clerk-Treasurer, Director of Public Works, Chief of Police, and Library Director
- c. Possible purchase of land adjacent to Old School Ct.
- d. Possible developments in TID#4 and TID#5

M/M/S (Abramczak, Teclaw) to move into closed session. Carried unanimously.

19. Reconvene into open session for any action needed as the result of closed session

M/M/S (Stroinski, Blume) to reconvene back into open session. Carried unanimously.

M/M/S (Blume, Stroinski) to deny the Operator's License for Shannon Lee. Carried unanimously.

M/M/S (Blume, Skibbie) to approve the 5 accessory employment agreements. Carried unanimously.

CLOSING BUSINESS

20. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items

None.

21. Adjournment

M/M/S (Blume, Stroinski) to adjourn at 9:01pm. Carried unanimously.

Date of Publication

Ray Stroinski
Acting Mayor

Randall D. Reeg
Administrator/Clerk-Treasurer