

MINUTES  
CITY OF THORP REGULAR CITY COUNCIL MEETING  
MONDAY, APRIL 11, 2011 AT 7:00PM

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 7:00pm. In attendance were Mayor Jiskra; Alderpersons Blume, Skibbie, Stroinski, and Teclaw; DPW McCredden; Police Chief Verges; and City Administrator Reeg. Alderperson Abramczak was absent.

**ROUTINE BUSINESS**

2. Comments and suggestions from pre-registered citizens

None.

3. Consent Agenda—The City Council, with a single vote and without debate, may act upon the following items. Any council member wishing to debate an individual item may request that it be considered separately

- a. Approval of minutes from March 14, 2011 Regular City Council meeting
- b. Approval of minutes from March 21, 2011 Special City Council meeting
- c. Approval of Fireworks Permit—Thorp Area Chamber of Commerce
- d. Approval of Operator's License—Alyssa R. Wozniak
- e. Approval of Operator's License—Sarah Riihinen

Alderperson Skibbie requested that item b) be considered separately.

M/M/S (Stroinski, Teclaw) to approve items a), c), d) and e). Carried unanimously.

M/M/S (Blume, Skibbie) to amend the minutes from March 21, 2011 to show Alderperson Skibbie in attendance and approve the minutes as amended. Carried unanimously.

4. Discussion and possible action relating to monthly reports:

a. (Police Department) Monthly activity summary

Verges noted that 2011 calls were still at nearly double the pace of 2010.

Alderperson Stroinski inquired about the vehicle being held as evidence at one of the wells and when it might be removed. Verges thought that by the end of April or early May.

M/M/S (Skibbie, Teclaw) to approve the monthly report. Carried unanimously.

b. (Public Works/Utilities) Monthly activity summary

McCredden gave a brief update on the heavy rainstorm on April 10 and the subsequent STP issues that were being investigated.

M/M/S (Stroinski, Blume) to approve the monthly report. Carried unanimously.

c. (Administration) Administrator's Report, Financial Report, Vouchers, Payroll Register & Journal Entries

M/M/S (Skibbie, Blume) to approve all as presented. Carried unanimously.

**OLD BUSINESS**

5. Resolution 2011-04-1 "Resolution Awarding Bid for 2011 Street & Utilities Project"

M/M/S (Stroinski, Blume) to award the full project including alternates bids and to take the additional funds not available in the street reserve out of contingency. Carried unanimously.

## NEW BUSINESS

6. Resolution 2011-04-2 “Resolution Approving Contract for Chip Sealing of 1 Block of North Lincoln St.”  
This resolution was not needed since this block was now being including in the bid awarded above in Resolution 2011-04-1. No action taken.
7. Resolution 2011-04-3 “Preliminary Resolution Declaring Intent to Special Assess a Portion of the Cost of Water & Sewer Replacement on W. Main and N. Lincoln Streets”  
M/M/S (Stroinski, Teclaw) to adopt the resolution. Carried unanimously.
8. Resolution 2011-04-4 “Resolution Declaring May 1-7, 2011 as Spring Clean-Up Week”  
M/M/S (Stroinski, Blume) to adopt the resolution. Carried unanimously.
9. Resolution 2011-04-5 “Resolution Granting Aquatic Facility Hiring Authority to City Administrator and Park & Recreation Board”  
M/M/S (Stroinski, Teclaw) to adopt the resolution. Carried unanimously.
10. Resolution 2011-04-6 “Resolution Authorizing Pool Maintenance Projects”  
M/M/S (Stroinski, Teclaw) to adopt the resolution. Carried unanimously.
11. Ordinance 2011-04-7 “An Ordinance Creating Title 10-8 of the City of Thorp Code of Ordinances Banning the Possession, Use or Sale of Synthetic Cannabinoids”  
M/M/S (Stroinski, Skibbie) to enact the ordinance. Carried unanimously.
12. Aldersperson Ward Reports indicating items and/or properties requiring maintenance and/or enforcement from various city departments  
Aldersperson Stroinski had assembled a list of items from Ward 4 and 6. Aldersperson Teclaw had some noted for Ward 5 but wanted to rewrite them. It was agreed to give the lists to Reeg for inclusion in the record, and he would provide copies to McCredden. It was also agreed to make this a recurring part of the agenda. McCredden noted that not all items submitted on the lists could necessarily be completed, but items would be prioritized and addressed as able. No action taken.
13. Approval of 2011 Alternate Fund Budgets for; Cemetery(110), CDBG Housing (115), Water & Sewer Utilities (200), Debt Service (300), and TIDs 4-6 (404-406)  
Reeg noted that the budget for TIDs 4-6 were not quite ready. He noted that these budgets were mostly a formality since they are somewhat pre-determined by operational necessity and decisions made in the adoption of the General Fund Budget. He felt, however, it was still a good idea to have them approved by the City Council.  
M/M/S (Teclaw, Skibbie) to table pending further review. Carried unanimously.
14. Arbor Day Proclamation  
M/M/S (Blume, Stroinski) to approve the proclamation. Carried unanimously.
15. Discussion and possible action relating to segregating library activities as a separate fund and determining starting balance  
Reeg noted that after a couple years of theoretically discussing the idea with the auditors, they had agreed that this was a good time to set up library activities as a separate fund. Since library funds are treated uniquely under their own set of overriding state statutes, it made a lot of sense to separately track their activity. The remaining issue to determine was the starting cash balance for the library in the separate fund. After the 2005 budget year, in which the library had gone significantly over their budget, the Library Board had reimbursed the general fund. Although he noted that to be 100% accurate the

numbers should be analyzed many years back, Reeg had calculated an approximate starting balance based on activity 2006 to present of \$13,433. This was subject to minor change pending any further auditor adjustments for 2010.

M/M/S (Stroinski, Blume) to establish the starting balance per Reeg's calculations pending any auditor's adjustments. Carried unanimously.

16. Discussion and possible action relating to police officers' request to accumulate comp time in lieu of being paid for overtime

Reeg had provided a policy analysis that indicated that this request would likely result in higher expenses for the City.

M/M/S (Teclaw, Stroinski) to deny the request. Carried unanimously.

17. Discussion and possible action relating to requiring backgrounds checks for carnival and festival workers

Verges was suggesting that the City require carnivals to provide names of all workers for background checks, particularly in light a concerning situation that arose last year with one of the carnival workers at last year's Dairy Days. There was some discussion regarding when and for what activities the requirement would be triggered. The City Council was supportive of the idea to ensure public safety, but agreed by general consensus that it needed more research.

No action taken.

18. Discussion and possible action relating to requiring Temporary Class "B" (Picnic License) alcohol sales to be in a controlled area

Verges was also suggesting that alcohol sales should be confined to a controlled area for Temporary Class "B" licenses events. There was little support for this from the City Council over concerns that it would adversely affect some of Thorp's larger and more important community events.

No action taken.

19. Discussion and possible action relating to establishing alcohol licensing standards

It had been discussed briefly in previous years that alcohol licensing standards should be established. A couple of recent license applications had substantiated the need. If the City Council was supportive, Reeg and Verges would hold some meetings with current license holders to allow them to provide input on the process.

It was agreed by general consensus to move forward with the process.

**CLOSED SESSION**

20. Consider moving into closed session per Wis. Stats. 19.85(1)(c) and (e) to discuss the following:

- a. Review of applicants for part-time police officer position
- b. Possible purchase of land for adjacent to Old School Ct.
- c. Possible private loan to assist with abatement of public nuisance

M/M/S (Stroinski, Teclaw) to move into closed session. Carried unanimously.

21. Reconvene into open session for any action required as the result of closed session

M/M/S (Stroinski, Skibbie) to reconvene into open session. Carried unanimously.

It was agreed by general consensus that either candidate for the PT police officer position was fine, and that Verges could offer the position to her first choice pending successful completion of required screenings.

**CLOSING BUSINESS**

22. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items

Aldersperson Blume reported that the Hwy 29 Partnership would be meeting in Thorp on May 2<sup>nd</sup>.  
Reeg noted that the Annual Organization meeting was scheduled for Tuesday April 19<sup>th</sup> at 5:15pm.  
Aldersperson Blume brought up the idea of community gardens.  
Aldersperson Teclaw noted he felt curb & gutter should be installed on the west side of S. Wilson St.

23. Adjournment

M/M/S (Stroinski, Teclaw) to adjourn at 9:19pm. Carried unanimously.

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Date of Publication

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Craig Jiskra  
Mayor

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Randall D. Reeg  
Administrator/Clerk-Treasurer